

P. O. BOX 839966 SAN ANTONIO TEXAS 78283-3966

TO: ALL BUILDERS THAT SECURE PERMITS THROUGH THE DEVELOPMENT SERVICES DEPARTMENT

RE: PLAN REVIEW FEES

Effective June 28, 2004, the Development Services Department will only accept building plans for review, provided the plan review fees have been paid prior to submittal. Please ensure that adequate escrow exists to ensure prompt plan review and permit issuance.

Any questions pertaining to this matter may be directed to Julie Martinez, Permit Supervisor at 210.207.0141.

Development Services Department June 28, 2004